



7 Friends and family feedback	Action plan has been sent to CCG. This needs adapting for patients to read. Carol agreed to produce a first draft in patient friendly language.	Carol, Clare
8 Botley surgery and staffing	Plan to close Botley surgery on weds pm due to staff shortages, has been shelved. A new receptionist has been appointed and a reception apprentice is in post. Dr Samantha Davies from Ladies Walk Surgery has commenced a weekly INR(warfarin) clinic using the new equipment at St Lukes with excellent feedback from patients	
9 Information Guide	Teresa met with Jacqui White from Botley Parish Council who is producing an information leaflet to cover all available social support.	
10 Healthwatch Network	Teresa reported that Southampton CCG is allowing us to participate and promote the PPG	
AOB	It was noted that CCTV was to be installed in both surgeries.  Next meeting July 19 <sup>th</sup> 7pm at St Lukes surgery.	